



## Nampa Festival of the Arts 2023 Concessionaire Information and Application

The Nampa Festival of the Arts is an annual event held in Lakeview Park, presented by the Nampa Parks and Recreation Department. This event features over 200 artisans and attracts approximately 20,000 people over the two-day event. This year, the event will be held:  
Saturday, August 12, 2022 from 10am – 6pm  
Sunday, August 13, 2022 from 10am - 4pm

In an effort to provide the best experience for both the concessionaires and the customers we have implemented an application and screening process for interested concessionaires. A limited number of concessionaires will be accepted, and applications will be reviewed and selected based on menu, prices, experience, and utility needs. Your application is your opportunity to provide us with a professional and complete presentation of what you have to offer.

Please read the following information as it will cover in detail the application requirements for the Nampa Festival of the Arts.

### APPLICATION

Please fill out the attached application. Only completed applications will be reviewed.

**Booth Information:** Please include an overhead diagram of your stand. Attach photographs, detailed drawings or any information about your product and booth as it looks while in operation. If you have your own generator, please provide the make, model and amperage. This application, along with the attachments you furnish is your opportunity to provide a professional and complete presentation. All photographs become the property of the City of Nampa/Festival of the Arts.

**Menu:** Either list on application or attach a FULL menu including descriptions, sizes and prices for each item (include 6% sales tax in price). Concessionaires will be selected in part based on this list. No changes to menu or pricing will be allowed after acceptance. Violation will mean immediate cancellation of the contract and all money paid will be forfeited to the City of Nampa Festival of the Arts.





## BEVERAGES

The Nampa Parks and Recreation Department has a contractual relationship with Pepsi, therefore preference will be given to those vendors who use Pepsi products including soft drinks, sports drinks and water, in their proposal.

Any special requests need to be submitted on a separate sheet of paper. Please be as detailed as possible. All requests will be reviewed. No guarantees will be made.

## FEES

**No fees are required at the time of application.**

Upon acceptance, due with signed contract:

**\$300** for booth space

**\$50** 110 volt/20 amp per plug

**\$100** 220 volt/50 amp (4 prong receptacle)

**15%** of gross sales is due no later than 8 days after the festival (August 21, 2022). Concessionaires must be able to provide detailed records confirming total sales. Failure to comply with this provision may result in exclusion from future festivals.

## INSURANCE AND PERMITS

**Liability:** Each exhibitor must have proof of general liability insurance of no less than \$1,000,000. Product liability no less than \$1,000,000 is required for food sellers/samplers. Proof of insurance listing the City of Nampa, its officers, directors, agents and employees as additional insured will be required with signed contract.

**Workman's Compensation:** Each exhibitor who hires employees must provide workman's compensation insurance.

**Health District:** The approval of a temporary permit from Southwest District Health Department is required before operating. For further information, call Southwest District Health at 455-5400.

**City of Nampa:** Booth space fee includes the City permit for the event days.

Please return your application to:

Nampa Festival of the Arts Concessions

Attn: Kari Child

131 Constitution Way

Nampa, ID 83686

Please feel free to contact us with any questions you may have:

Kari Child, 468-5858, [mccartychildk@cityofnampa.us](mailto:mccartychildk@cityofnampa.us)

