



**CITY OF NAMPA**  
**URBAN FORESTRY DEPARTMENT**  
 312 1st Street South  
 Nampa, Idaho 83651  
 Phone: (208) 468-5723 Fax: 465-2321

**Permit Fee: No Charge**  
**Permit No:** \_\_\_\_\_  
**Date:** \_\_\_\_\_  
**City Dept:** \_\_\_\_\_

## RIGHT-OF-WAY TREE PERMIT

Property owner's name/ business name: \_\_\_\_\_ Phone # \_\_\_\_\_

Person(s) requesting Right-of-Way Tree Permit: \_\_\_\_\_

Physical address of tree(s): \_\_\_\_\_ Zip Code: \_\_\_\_\_

Describe the tree care work being requested. Attach supporting photos and information if needed:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City approved, licensed tree care company performing work: \_\_\_\_\_  
*\*Required – chosen from city approved, licensed tree companies*

\* Please allow a minimum of (3) Business Days for permit review.

### SITE MAP

Mark location(s) with work to be done

= Pruning     
  = Planting     
 X = Removal     
 ★ = Other: \_\_\_\_\_

Property Diagram

- The property owner or the city approved licensed tree company is responsible to call Idaho Dig Line at 1-800-342-1585 to locate underground utilities and avoid costly damage when performing tree stump//root removal or tree planting.
- The holder of this permit agrees not to hold the City of Nampa, County of Canyon, State of Idaho, or any employees thereof, responsible for any liability by accident to person or property, however caused throughout the exercise of this permit.
- The approved licensed tree company, performing Right-of-Way tree pruning or removals, must provide appropriate traffic control during all street tree work operations that may result in pedestrian or traffic safety concerns or traffic congestion. A Right-of-Way Permit must be submitted to the City of Nampa ROW Technician at the Engineering Division. Call (208) 468-5716 for information.
- If Right-of-Way Permit is denied by the city forester, appeals will be considered by the Nampa Tree Board, Section 5-2-17. All appeals must be submitted to the Director of Parks and Recreation in writing at: 131 Constitution Way, Nampa, ID 83651.
- Any approved tree removals must be replaced on public property within 30 days of removal, unless winter conditions do not allow as described in the City of Nampa Tree Ordinance, Section 5-2-6, C. Trees to be planted along the Right-of-Way shall be selected from the Treasure Valley Tree Selection Guide, Section 10-33-4, 10A.

**I hereby make this application, under the City of Nampa Tree Ordinance, Section 5-2-4, for permission to do the following work on city right-of-way trees, and I understand that it is my responsibility to pay for the entire costs relating to this work.**

Estimated start date of site work: \_\_\_\_\_ Estimated finish date of site work: \_\_\_\_\_

Signature of ROW tree property owner: \_\_\_\_\_ Date: \_\_\_\_\_

## DESCRIPTION OF TREE WORK ALLOWED UNDER THIS PERMIT

– City Forester to complete information below –

Permit Issued for the following tree work:  Removal  Pruning  Planting  Work near Critical Root Zone

To be done on the following areas:  Public Right-of-Way  Private Property

Forester's requirements:

Permit Approval:  NO – Reason: \_\_\_\_\_  
 YES - This application is hereby approved, said work to be done under the direction of City Forester

Follow-up Inspection results. Work Completed: Yes  Date: \_\_\_\_\_

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

*City Forester*

Work Done	# of Trees	Genus/Species/Cultivar	DBH	Height	Width

**Comments:**

Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_